

Position Description

Position title	Junior Consultant - Paediatric Dentist
Department / Division	Dentistry Department
Classification	In accordance with the AMA Victoria – Victorian Medical Specialists Enterprise Agreement
Position reports to	Director of Dentistry
No. of direct & indirect reports	N/A
Location	The Royal Children's Hospital, Flemington Road, Parkville
Risk category	Category A - works in a direct patient contact role and has or potential to have exposure to blood or body fluids.

The Royal Children's Hospital
<p>The Royal Children's Hospital's (RCH) vision is A world where all kids thrive.</p> <p>RCH is located within the Melbourne Biomedical Precinct, with more than 45 world-class biomedical organisations and more than 50,000 of the brightest minds working together to make the Precinct number one in the Asia Pacific region for health, education, research, and training. Within this, RCH is also a cornerstone member of the Melbourne Children's Campus, partnering with Murdoch Children's Research Institute, The University of Melbourne Department of Paediatrics and The Royal Children's Hospital Foundation. Each organisation contributes to a paediatric academic health centre which is greater than the sum of its parts.</p> <p>RCH has cared for the children and young people of Victoria for more than 150 years since it was founded in 1870. A full range of paediatric and adolescent health services are provided plus tertiary and quaternary care for the most critically ill and medically complex patients in Victoria, Tasmania, southern NSW and other states around Australia and overseas. The RCH is the only provider of heart transplant services and CAR T-cell therapy for paediatrics in Australia. RCH is an effective advocate for patients and their families with a particular focus on vulnerable children and increasingly, mental health in young people. The hospital also supports many health promotion and prevention programs. The Hospital has more than 6,000 staff, a budget of \$850M, 12 wards and 350 beds. Annually, the RCH has 300,000+ Specialist Clinic appointments, 90,000+ Emergency Department presentations and 20,000 elective surgeries.</p> <p>We work collaboratively with hospitals to deliver the right care, in the right place, at the right time. The RCH is committed to the Child Safe Standards https://www.rch.org.au/quality/child-safety/.</p> <p>RCH enjoys high employee engagement and is committed to staff safety and a positive culture through enactment of our Compact.</p> <p>Further information on RCH is available at www.rch.org.au</p>

ROLE PURPOSE
<p>A Fixed term Fractional Junior Consultant Paediatric Dentist appointment to the Department of Dentistry based at The Royal Children's Hospital campus in Parkville. Consultant Paediatric dentist will provide cover during business hours for the provision of oral healthcare services to children and their families. Additional roles include participating in clinical governance, education, research and administration activities of the service.</p>

The successful applicant has a responsibility to ensure that the high-quality oral health care traditionally provided by the Royal Children's Hospital to its patients is maintained. In addition to providing direct clinical care to the children eligible to be seen in the Department of Dentistry the post holder will also take shared responsibility for the maintenance of paediatric dentistry services throughout the Royal Children's Hospital.

KEY ACCOUNTABILITIES

Clinical Care

- To provide appropriate and timely clinical care to children referred to the department of dentistry for paediatric dental assessment and management.
- To provide second on call for the paediatric dental emergency service. This may involve attending the hospital out of hours. This duty will be shared with the Director and other Consultant Paediatric Dentists.
- To be prepared to see any additional inpatients referred at short notice from within the hospital as necessary and to provide supportive dental care as necessary.
- To take responsibility for being fully informed as to the nature of each patient's medical condition and the implications for oral and systemic health and care.
- To communicate promptly and effectively with referring practitioners.
- Be respectful of the needs of patients, visitors and other staff and maintain a professional approach in all interactions.
- Clinical time = 80% - Administrative/teaching/research = 20%

Management

- To take responsibility for the provision of appropriate care for patients referred within the Department of Dentistry.
- To work effectively and efficiently in both the dental outpatient clinic environment to the benefit of the oral health of children.
- To provide clinical supervision for junior clinicians and staff within the department. This role will include teaching to dental auxiliaries, paediatric dental and orthodontic registrars and paediatric dental postgraduate students.

Organisational duties

- To take responsibility for co-ordination of those patients under direct care and to communicate appropriately with colleagues, peers and other specialists.
- Encourage communication to foster and develop an effective and cohesive team of staff members, focussing on the provision of a high standard of a clinical service.
- Maintain total confidentiality, inside and outside the hospital for all matters relating to hospital work, hospital staff and patients.
- To take an active role in the ongoing development of the Department of Dentistry, participating in Departmental activities e.g. staff meetings, quality improvement projects etc.

Occupational Health and Safety

Staff are responsible for observing safety rules and maintaining safe conduct in the performance of their work to preserve the safety, health and welfare of themselves and fellow staff members.

In particular all staff are to:

- Wear RCH ID badges at all times.
- Correct where possible and report to their immediate supervisor, any unsafe situation immediately, including "near miss" accidents;
- Be familiar with and observe all safety standards, statutory rules and emergency procedures for the hospitals;
- Co-operate with, and participate in, all programmes in order to make the work environment safer and healthier.
- Wear and/or use, in the proper manner, protective clothing and equipment appropriate to the job, and use all personal protective devices specified for that job.
- To ensure that all personal vaccinations are up to date at all times.

Research and teaching

- To be prepared to present lectures or seminars within and external to the hospital as appropriate.
- To be prepared to take part in research activities on discussion with the Director of the Department and in conjunction with the Departmental research programme.

Advocacy and leadership

- Given the seniority of this position the post holder is expected to take on additional responsibilities in the profession and specialty pertaining to patient advocacy and clinical leadership.

QUALIFICATIONS AND EXPERIENCE

- A basic Degree in Dental Science or international equivalent that is registrable with the Australian Health Practitioners Registration Authority.
- Successfully completed a three-year Masters or Clinical Doctorate programme in Paediatric Dentistry or international equivalent. Such a training programme is expected to conform to the Australasian Academy of Paediatric Dentistry Guidelines for specialist training.
- Either special stream Fellowship in Paediatric dentistry with the Royal Australasian College of Dental Surgeons or the intention of completing it or equivalent College Fellowship would be desirable.
- To have extensive experience in treating young children with complex medical conditions under LA, nitrous oxide sedation and GA.
- To have experience in hospital dentistry including the management of medically compromised children, children with special needs, oro-facial anomalies and emergency management of acute dento-alveolar trauma.
- Previous experience of clinical teaching would be desirable.

KEY SELECTION CRITERIA

- Excellent professional skills with the ability to build and manage key relationships across the organisation and ensuring a high level of specialist dental care to patients of the department;
- Demonstrated ability to cooperate and work well with others in the pursuit of team goals;
- Excellent organisational skills and a flexible approach, including the ability to work independently, exercise initiative and discretion with patient care;

- Highly developed verbal communication, interpersonal and presentation skills with the ability to apply these skills with a variety of stakeholders within and outside the department;
- Ability to understand the concerns of the patients and parents, to provide advice, information and clinical decisions in a sensitive, considered manner;
- Highly developed attention to clinical detail.
- Ability to understand how departmental processes fit within and affect organisational processes, to ensure the delivery of an effective and efficient service.

OTHER REQUIREMENTS

- Employees are required to undertake a National Criminal Record Check and a Working with Children Check prior to commencing employment
- Employees are required to maintain a valid Working with Children Check throughout their employment
- A current, full driver's licence for the State of Victoria which is appropriate for the type of vehicle being driven, and comply with any restrictions on their licence (e.g. wearing glasses) while undertaking hospital duties (If applicable)
- Employees are required to maintain compliance with RCHs "Staff Immunisation - Prevention of Vaccine Preventable Diseases" procedure.

IMPORTANT INFORMATION

All employees are required to adhere to the Royal Children's Hospital Values:

- Curious - We are creative, playful and collaborative
- Courageous - We pursue our goals with determination, ambition and confidence
- Inclusive - We embrace diversity, communicate well, build connections and celebrate our successes together
- Kind - We are generous, warm and understanding

RCH COMPACT

All new and existing employees commit to the RCH Compact to contribute to a strong and respectful culture.

- We do better work caring for children and families when we also care for each other
- I bring a positive attitude to work – I share, I laugh, I enjoy other's company
- I take responsibility for my behaviour and its impact on others
- I am curious and seek out ways to constantly learn and improve
- I celebrate the good stuff, the small stuff, the big stuff – it all matters
- I speak up when things aren't right
- I value the many different roles it takes to deliver great patient care
- I actively listen because I want to understand others and make better decisions
- I am inclusive and value diversity
- When it comes to teamwork, I don't hold back – I'm all in

QUALITY, SAFETY AND IMPROVEMENT

RCH employees have a responsibility and accountability to contribute to the organisation's commitment to Quality, Safety and Improvement by:

- Acting in accordance and complying with all relevant Safety and Quality policies and procedures

- Identifying risks, reporting and being actively involved in risk mitigation strategies
- Participating in and actively contributing to quality improvement programs
- Complying with the requirements of the National Safety & Quality Health Service Standards
- Complying with all relevant clinical and/or competency standards
- Complying with the principles of Patient and Family Centred Care that relate to this position

The RCH is committed to a diverse and inclusive workforce. We encourage applications from Aboriginal and Torres Strait Islander people, people from culturally and/or linguistically diverse backgrounds, all members of the LGBTQI community and people with disability.

Position description last updated

August 2024